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SOP FOR GROUND CREW

The ground crew will be under the control of the aircraft commander.

GROUND CREW SCHEDULE

Report to A/C and preflight - 0500 to 0630.
Aid starting A/C - 0640 to 0650.
Remain at MATS Terminal until thirty minutes after A/C departure.
Report to MATS Terminal - 1730.
Aid in parking A/C, service A/C to pilots request (normally 1600 gal. gas - full oil).
Perform necessary maintenance on A/C.
Complete A/C forms.
Tie down A/C for the night.

Norton Air Force Base will support the A/C on maintenance matters. The base will maintain a bench stock of C-54 parts in MATS Terminal. Any other parts and maintenance can be obtained by calling collect to:

Major McClung
Norton Air Force Base
Extension 4154.

Aircraft Commanders are encouraged to use Air Force Form 15 for obtaining A/C parts at Burbank. Lockheed Air Service, Flying Tigers Airline, and Potter Air Service, all located on LAT, have a supply of C-54 parts and will sell them on Form 15.

Fuel and oil may be obtained by calling THornwall 2-5231, Extension 218 or 219. Fuel is Air Force Contract fuel.

Aircraft will operate six days a week with a possible second trip at unscheduled intervals during the week and also a possible trip on Sunday. Ground crew is expected to perform during all flights. Information concerning schedule of all trips will come from MATS Terminal operator: Telephone SUnset 1-5418.

Certified true copy
Nathan G. Greathouse
Major USAF

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